

**WOLVERHAMPTON CCG
PRIMARY CARE COMMISSIONING COMMITTEE
2nd April 2019**

TITLE OF REPORT:	Primary Care Operational Management Group Update
AUTHOR(S) OF REPORT:	Mike Hastings, Director of Operations
MANAGEMENT LEAD:	Mike Hastings, Director of Operations
PURPOSE OF REPORT:	To provide the Committee with an update on the Primary Care Operational Management Group.
ACTION REQUIRED:	<input type="checkbox"/> Decision <input checked="" type="checkbox"/> Assurance
PUBLIC OR PRIVATE:	This report is intended for the public domain.
KEY POINTS:	<ul style="list-style-type: none"> • APMS practice mobilisation following the procurement exercise is progressing well • The Newbridge practice extension is on schedule for completion in May this year • Work continues with NHS Property Services to reconcile payment arrangements for practices • Primary Care Networks are in formation following the publication of the latest guidance. This will change how practice groups are currently arranged for care delivery • The flu vaccination campaign for school children has been very successful following the distribution of a cartoon book campaign
RECOMMENDATION:	To provide the Committee with an update on the Primary Care Operational Management Group.
LINK TO BOARD ASSURANCE FRAMEWORK AIMS & OBJECTIVES:	
1. Improving the quality and safety of the services we commission	The Primary Care Operational Management Group monitors the quality and safety of General Practice.
2. Reducing Health Inequalities in Wolverhampton	The Primary Care Operational Management Group work with clinical groups within Primary Care to transform delivery.
3. System effectiveness	Operational issues are managed to enable Primary Care



delivered within our financial envelope	Strategy delivery.
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1. BACKGROUND AND CURRENT SITUATION

1.1. Notes from the last Primary Care Operational Management Group are set out below.

Primary Care Operational Management Group
Wednesday 6th March 2019 at 2.30pm
CCG Main Meeting Room, Wolverhampton Science Park, WV10 9RU

Present:

Mike Hastings	(MH)	WCCG Director of Operations (Chair)
Steve Barlow	(SB)	WCC Health Protection Lead Practitioner
Liz Corrigan	(LC)	WCCG Primary Care Quality Assurance Co-ordinator
Tally Kalea	(TK)	WCCG Commissioning Operations Manager
Peter McKenzie	(PMcK)	WCCG Corporate Operations Manager
Hemant Patel	(HP)	WCCG Head of Medicines Optimisation
Jo Reynolds	(JR)	WCCG Primary Care Transformation Manager
Mandy Sarai	(MS)	WCCG Business Support Officer
Ramsey Singh	(RS)	WCCG IM&T Infrastructure Project Manager
Phil Strickland	(PS)	WCCG Governance & Risk Coordinator
Jane Worton	(JW)	WCCG Primary Care Liaison Manager

Apologies:

Bal Dhami	(BD)	NHS England Senior Contracts Manager
Yvette Delaney	(YD)	Inspector for Primary Medical Services Care Quality Commission (Central West)
Marion Janavicius	(MJ)	WCCG Contracts Manager Committee
Gill Shelley	(GS)	WCCG Primary Care Contracting Manager
Sarah Southall	(SS)	Head of Primary Care (Wolverhampton CCG) & GPFV
Dr S. Vij	(SV)	GP at Whitmore Reans Health Centre Programme Director (Black Country STP)

Item		
1.	Welcome and Introductions	
2.	Apologies Apologies for absence were received from Yvette Delaney, Gill Shelley, Hemant Patel, Sarah Southall & Dr S. Vij.	
3.	Declarations of Interest There were no declarations of interest declared at this meeting.	
4.	Primary Care Operational Management Group Minutes	
4.1	<u>Minutes from Wednesday 6th February 2019</u> The Minutes taken from the meeting on Wednesday 6 th February 2019 were	

	<p>Alfred Squire practice is being considered.</p> <p>Main objective is to try and consolidate some of the service charges and lease agreements that the practice acquires from NHS PS. Regular meetings set up with facilities manager and the Business Managers.</p> <p>CCG have Commissioned PCH to do an estates gap analysis across Wolverhampton which follows on from the Estates surveys that were completed 3 years ago. This will be commissioned over the next year.</p>	
<p>8.3</p>	<p><u>Primary Care Networks</u></p> <p>The group have seen the report attached to the papers and the content is also reflected in the PCGPFV report that goes to Primary Care Commissioning Committee.</p> <p>Primary Care Networks are being established across the CCG and STP areas. Final guidance on the PCN DES and the requirements contained within this will be available from 28th March. There will be a number of funding streams attached to workforce for networks, as well as the allocation attached to the DES, with a timeline of the next 5 years. There is a requirement that access will also be integrated with PCNs. MH asked for estates to be included in discussions, as space for these additional staff will need to be considered.</p> <p>The group agreed with the outline Milestone Plan and associated work programme, and recommended Primary Care Commissioning Committee also agreed the work programme.</p>	
<p>8.4</p>	<p><u>Primary Care STP</u></p> <p>Highlight report was presented to the group. Workforce continues to be the main focus of the STP programme of work, with significant activity and engagement taking place before the closure of the GPRISS. Workforce trajectories have been revised. PCNs are being discussed across the STP and will follow the national timeline.</p> <p>The group recommended that Primary Care Commissioning Committee agreed the programme going forward.</p>	
<p>8.5</p>	<p><u>Care Quality Commission Update</u></p> <p>No update provided.</p>	
<p>8.6</p>	<p><u>Public Health Update</u></p> <p>Successful campaign took place for targeting school children. Fun colourful animated booklets were produced and sent to circa 28000 pupils. Data shows Wolverhampton have the highest increase for flu vaccine uptake in all age groups in schools. This ranges between 7.8 &10%. Which means an extra 3,500 pupils received the vaccinations this year.</p> <p>Over 65s vaccinations there seems to be a national problem with vaccine availability. These are managed locally via CCG and PH. Data shows a decrease in uptake compared to 2018 however drop was less than other areas. Work</p>	



<p>8.7</p> <p>8.8</p> <p>8.9</p>	<p>needed to plan for next season. Discussion was held regarding the success of improved marketing for children's cohort and whether this would also work for over 65s. Public Health to consider.</p> <p>Under 65s at risk vaccine uptake is an area for concern. Discussions about what to do are ongoing; possibly consider contacting other areas who have better success.</p> <p>Cancer screening is another area for concern which has been highlighted to SB. Both screening and 2 week's waiting list figures are of poor</p> <p>Health checks and contract visits are going really well.</p> <p><u>NHS England Update</u> No updated provided.</p> <p><u>Wolverhampton Local Medical Committee Update</u> No updated provided.</p> <p><u>Pharmaceutical Involvement in Primary Care</u> No updated provided</p>	
<p>9</p> <p>9.1</p>	<p>Primary Care Quality Update <u>Primary Care Quality Report</u></p> <p><u>Infection Prevention</u> All seems fine with the Infection Prevention audits.</p> <p><u>Serious Incident</u> Serious Incident has come via PPIGG and had contributed towards the death of a patient. This is ongoing. On a monthly basis a newsletter will be developed for serious incidents and this will be shared with practice as well as the Primary Care Operational Management Group.</p> <p><u>Quality Matters</u> A couple of these are overdue and are being chased with the Practice Managers.</p> <p><u>Complaints</u> No new complaints.</p> <p><u>Friends and Family Test</u> LC to contact Mohan at Dr Mudigonda's practice. Up to date figures will be provided at the next meeting.</p> <p><u>CQC</u> One report received from Tudor Road. No issues.</p> <p><u>Workforce Development</u> Practice Nurse Retention scheme is being prepared at STP Level. PA received £32,000 to support this from NHSE.</p> <p>Once all the meetings have been completed PA will collate the information. Practice Nurse Strategy is currently being finalised and will go to Primary Care Commissioning Committee next month. Following this there will be a launch in the summer.</p>	



9.2	<u>Collaborative Working Model: Practice Issues and Communication Log</u> Update will be provided at the April Meeting.	
10. 10.1	Primary Care Contracting <u>Collaborative Contract Review Programme</u> Ashfield Surgery had review which took place on 11 th February. Dr Whitehouse is due for review on 19 th March. JW to incorporate some assurance with the Primary Care Networks with the collaborate contract process. This is ongoing.	
10.2	<u>Primary Care Contracting Update</u> GS to provide update at the next meeting.	
10.3	<u>APMS Risk Log</u> Covered as above	
11. 11.1	Discussion Items <u>Improving the Interface between Primary & Secondary Care – Clinicians – Toolkit 2018</u> The Clinical Leadership will be key to this and STP funding for Clinical Leadership to be used for peer review to demonstrate good practice. Got examples of good practice from Dudley and Wolverhampton. Need to look at what Stakeholders need to be involved in across the area. This includes general practice and hospitals. Report to include key people from RWT.	
12.	Any other Business No items were discussed under any other business.	
13.	Date and time of Next Meeting -Friday 12 th April 2019, at 1pm in the Main Meeting Room	

2. CLINICAL VIEW

- 2.1. A clinical representative from LMC attends the meetings and gives views on all discussions.

3. PATIENT AND PUBLIC VIEW

- 3.1. Patient and public views are sought as required.



4. KEY RISKS AND MITIGATIONS

4.1. Project risks are reviewed as escalated from the programme.

5. IMPACT ASSESSMENT

Financial and Resource Implications

5.1. The group has no authority to make decisions regarding Finance.

Quality and Safety Implications

5.2. A quality representative is a member of the Group.

Equality Implications

5.3. Equality and Inclusion views are sought as required. ***Legal and Policy Implications***

5.4. Governance views are sought as required.

Other Implications

5.5. Medicines Management, Estates, HR and IM&T views are sought as required.

Name: Mike Hastings

Job Title: Director of Operations

Date: 28.1.19

REPORT SIGN-OFF CHECKLIST

This section must be completed before the report is submitted to the Admin team. If any of these steps are not applicable please indicate, do not leave blank.	Details/ Name	Date
Clinical View	N/A	
Public/ Patient View	N/A	
Finance Implications discussed with Finance Team	N/A	
Quality Implications discussed with Quality and Risk Team	N/A	
Equality Implications discussed with CSU Equality and Inclusion Service	N/A	
Information Governance implications discussed with IG Support Officer	N/A	
Legal/ Policy implications discussed with Corporate Operations Manager	N/A	
Other Implications (Medicines management, estates, HR, IM&T etc.)	N/A	
Any relevant data requirements discussed with CSU Business Intelligence	N/A	
Signed off by Report Owner (Must be completed)	Mike Hastings	25.1.19

